

# Vestima Service Application Form

Please complete all sections of the form. Please complete Appendix I and Appendix IA if "One Account" service was selected.

## Service Application Form

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code \_\_\_\_\_ Country: \_\_\_\_\_

Commercial registration \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Who operates as order Issuer (hereafter "OI");

and Clearstream Fund Centre S.A. (CFCL), a société anonyme incorporated under the laws of the Grand Duchy of Luxembourg, having its registered office at 42 Avenue J.F. Kennedy, L-1855 Luxembourg and registered with the Trade and Companies Register of Luxembourg under number B 9248, who operates as Market Infrastructure Provider (hereafter "MIP"); individually referred to as a "Party" and together "the Parties".

Date: \_\_\_\_\_

The purpose of this SAF is to define  New OI  Amendment to the SAF

## Vestima participant setup

Who operates as order Issuer (hereafter "OI");

Participant ID<sup>1</sup> \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Master Participant<sup>1</sup>  \_\_\_\_\_

Subscribe participant to  
 "One Account" service<sup>2</sup>  \_\_\_\_\_

Enhanced Cash Sweep for redemption orders

## Portfolios

Portfolio ID<sup>3</sup> \_\_\_\_\_ Holding type:  All  Simple  Complex  
 \_\_\_\_\_ Holding type:  All  Simple  Complex  
 \_\_\_\_\_ Holding type:  All  Simple  Complex  
 \_\_\_\_\_ Holding type:  All  Simple  Complex  
 \_\_\_\_\_ Holding type:  All  Simple  Complex

Specify securities account number at the MIP \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Cash account at the MIP<sup>4</sup> \_\_\_\_\_  
 \_\_\_\_\_

Automated Settlement<sup>5</sup>  Yes  No

Immediate rejection for provision failure<sup>6</sup>  Yes  No

## Trading limits (This section is only applicable to the mutual funds available via Vestima+)

Enable trading limits service  Yes  No

Single order calculation basis  None  Subscriptions only  
 Any order

Total orders calculation period  None  Subscriptions only  
 Subscriptions +  Subscriptions minus  
 Redemptions redemptions

Total orders calculation period  Until end of day  Until confirmation  Until settlement

Reject Browser Orders After Trading Limit Failed  Yes

Reject Swift Orders After Trading Limit Failed  Yes

Only Consider Browser Orders  Yes

## Connectivity

Regular connectivity (select only one)<sup>7</sup>

- Swift ISO 20022
- Swift ISO 15022<sup>8</sup>
- Fix Connectivity
- Browser only
- Replies of positive validation is required  Yes  No

In addition, internet browser access is always provided. In the event that a participant is one account participant two points of Internet Browser entry is in place.

## Swift

Swift address (BIC or DN) for messages exchanged with the MIP Participant 1 \_\_\_\_\_  
Participant 2 \_\_\_\_\_

## Xact File Transfer

Xact File Transfer user ID (OU or DN) \_\_\_\_\_

Variant  via Internet  
 via Swiftnet FileAct

## Xact Web Portal Service

VestimaPRIME  Yes

## Internet browser access

Xact Web Portal (OU) \_\_\_\_\_  
Xact Web Portal organisational unit (OU)

Please note that additional reporting, covering both Vestima and Vestima Prime is available via Xact Web Portal. Please submit the Xact Web Portal service application form to access Xact Web Portal reporting.

## Internet browser usage (This section is only applicable to the mutual funds available via Vestima+)

Authorisation levels for order processing

Order entry  2 eyes  4 eyes

Cancellation request entry  2 eyes  4 eyes

## Report subscriptions<sup>9</sup>

Preferred method of retrieval  Browser  Xact File Transfer<sup>10</sup>

Multiple choice, please note that some of these services are specified in the MIP's Fee Schedule.

### Published Fund List

Daily report

Daily report with delta indicators

### VestimaTRACK<sup>11</sup>

The OI will provide sub-account holdings input.

Sub-accounts match the portfolio IDs.

Sub-accounts do not match the portfolio IDs<sup>12</sup>.

Automated input<sup>13</sup>

Boomerang report, for the  5th  10th  Last business day(s)

Registrar Monitoring Report<sup>14, 11</sup>  PDF  CSV

OI statement of holdings<sup>15</sup>  Daily  Monthly  Separate<sup>16</sup>  Aggregate<sup>17</sup>

OI statement of orders<sup>16</sup>  Daily  Monthly  Separate<sup>15</sup>  Aggregate<sup>16</sup>

OI statement of transactions<sup>16</sup>  Daily  Monthly  Separate<sup>15</sup>  Aggregate<sup>16</sup>

Transfer Tracer report  Daily  Monthly (available as of December 2021)

Include CBF accounts in reporting  Yes<sup>18</sup>  No

## Billing (This section is only applicable to the mutual funds available via Vestima+)

The OI authorises the MIP to collect fees and charges by debiting the following account held at CBL

Account number \_\_\_\_\_

Account owner<sup>19</sup> \_\_\_\_\_

VAT number \_\_\_\_\_

Billing address

Company \_\_\_\_\_

Name \_\_\_\_\_

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

Telephone \_\_\_\_\_

Use of the MIP's Billing Portal  Yes  No

Printing and mailing of invoices: The OI is informed that the printing and mailing of invoices will be outsourced by the MIP and the OI hereby gives power of attorney to the service provider appointed by the MIP to collect from the MIP the number of instructions and all other information that is needed for the invoicing, together with our name, address and account number. This power of attorney is granted for the duration of the contractual relationship.

## Main contact and mailing address

\_\_\_\_\_ Contact name

\_\_\_\_\_ Address \_\_\_\_\_ Fax

\_\_\_\_\_ City \_\_\_\_\_ Post code \_\_\_\_\_ Country

\_\_\_\_\_ Telephone \_\_\_\_\_ Fax

\_\_\_\_\_ Swift \_\_\_\_\_

## Corporate actions contact

\_\_\_\_\_ Contact name

\_\_\_\_\_ Email \_\_\_\_\_ Fax

## Trading contact

\_\_\_\_\_  
Contact name

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax

## Transfers contact

\_\_\_\_\_  
Contact name

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax

## Technology contact

\_\_\_\_\_  
Contact name

\_\_\_\_\_  
Email

\_\_\_\_\_  
Fax

## Authorised signature(s)

The OI hereby authorises CBL, and releases CBL from any professional secrecy or other confidentiality obligations, as applicable, to use and to share all the reporting-related data with CFCL and other third parties for the performance of any or any part of the services or products chosen / selected to be provided by CBL and better described in this Vestima Service Application Form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Place

\_\_\_\_\_  
Place

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

1. This simplifies on-line access to multiple Vestima participants, and requires special arrangement with the MIP.
2. One Account service allows clients to trade Vestima Prime (alternative) funds in addition to Vestima+ (mutual) funds.
3. Maximum 35 characters.
4. Only to be specified if different to the securities account.
5. Choose whether Vestima shall generate settlement instructions.
6. Choose whether Vestima shall immediately reject a redemption or switch-from if it fails provision checking, if not then such an order will be placed in a queue and retested for a period of one week (five Business Days).
7. Please provide additional documentation if the regular connectivity option does not apply to all OI participants.
8. If you selected yes for Swift ISO 15022 please request access to Clearstream Closed user group Xact File Transfer ISO 15022.
9. Any reports provided by MIP are for the OI's exclusive use and the OI shall keep such reports confidential. The OI may disclose the reports if required by law or regulation provided that the OI will notify MIP as soon as possible and practicable of such disclosure. The OI may only transfer the reports to its employees, advisers, affiliates, agents and/or service providers when such transfer is required for the OI's benefit on a need to know basis to the extent the transferee is bound by law, regulation or contract to keep such reports confidential. Disclosure of the reports, other than as permitted herein, may only be made with the express written permission of the respective MIP.
10. Report retrieval using Xact File Transfer is offered as a supplement and internet browser retrieval is always possible.
11. Please see the MIP's Client Handbook regarding disclosure conditions for VestimaTRACK as well as the VestimaTRACK User Guide.
12. Mapping between the reported sub-accounts and the OI's portfolio IDs is to be provided in additional documentation. A portfolio id can be shared across multiple sub-accounts.
13. Only applicable when no account breakdown is required, and each securities account is referenced by a single OI portfolio id.
14. By default, the registrar monitoring reporting covers the TAs related to holdings on the OI's securities account at the MIP (as identified in the Portfolio section of this SAF). For other requirements, please provide additional documentation.
15. Reports cover settled holdings respectively transactions at the close of business of the last day of the period, with a daily granularity.
16. Includes only one type of funds (Vestima+).
17. Aggregates Vestima and VestimaPRIME funds in one report.
18. Include Clearstream Banking AG (CBF) positions held on CBF's CASCADE settlement platform.
19. Please provide a Power of Attorney if the OI is not the owner of the account.

# Vestima Service Application Form - Appendix I

Services applicable only for Vestima Prime funds  
Please complete all sections of the form. The following clauses only apply for funds with Fund Processing Group = Vestima Prime. Please refer to the Published Fund List report on Clearstream website.

*This Appendix is mandatory only for One Vestima Service Applicants.*

## Application

Registered Company name \_\_\_\_\_

We, the undersigned, representing, hereby request Clearstream Banking S.A. ("Clearstream") to designate the following accounts previously opened or currently being opened in our name as eligible for VestimaPrime Service.

Account location \_\_\_\_\_

Account numbers (if already opened) \_\_\_\_\_

Suffix to the name of the registered account at the fund admin/transfer agent<sup>1</sup> \_\_\_\_\_

(default is your account number, if customised 50 characters is the maximum).  
For compliance reasons, further documents will have to be provided, even for existing accounts.

## Dividend

Cash

Reinvest

## Communication methods

(please select one option per activity)

### Trading (Front office):

- Cancellation ack. to Client
- Cancellation rejection to Client
- Cancellation acceptance
- Order received to Client (RECE)
- Order to client (STNP)
- Order to client (Intra)\*
- \* only applies to clients instructing via Swift
- Rejection to Client

	Swift 15022	Swift 20022	Fax	Email
- Cancellation ack. to Client		<input type="checkbox"/>		
- Cancellation rejection to Client		<input type="checkbox"/>		
- Cancellation acceptance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Order received to Client (RECE)		<input type="checkbox"/>		
- Order to client (STNP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
- Order to client (Intra)*				<input type="checkbox"/>
- Rejection to Client	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Swift 15022	Swift 20022	Fax	Email
<b>Corporate Actions:</b>				
- Corp. action cancellation	<input type="checkbox"/>			
- Corp. action confirmation	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Corp. action entitlement	<input type="checkbox"/>			
- Corp. action preliminary confirmation	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Corp. action notification (ISIN change)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Corp. action notification	<input type="checkbox"/>			
- Corp. action notification (voluntary)			<input type="checkbox"/>	<input type="checkbox"/>
- Corp. action notification (IS1.0)	<input type="checkbox"/>			<input type="checkbox"/>
<b>Transfers:</b>				
- Transfer ack.1 to Client (immediate)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Transfer ack.2 to Client (after sent to the market)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Transfer cancellation to Client	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Transfer confirmation to Client	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Transfer info from Client			<input type="checkbox"/>	<input type="checkbox"/>
- Transfer order rejection to Client	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Transfer tracer to Client	<input type="checkbox"/>			
- Transfer IFC rejection to Client			<input type="checkbox"/>	<input type="checkbox"/>
<b>Middle/Back office:</b>				
- Information from Client				<input type="checkbox"/>
- Advise confirmation to Client	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Estimate Confirmation to Client	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
- Final Confirmation to Client	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Order acceptance to Client (PACK)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Payment advice to Client (CPST/SETT)		<input type="checkbox"/>		
<b>Statement of Holdings:</b>				
- Statement of Holdings	<input type="checkbox"/>		<input type="checkbox"/>	
- Statement of Pending Transactions	<input type="checkbox"/>		<input type="checkbox"/>	
- Statement of Transactions	<input type="checkbox"/>		<input type="checkbox"/>	



Please return this form and the following documents (as relevant) to your Relationship Officer:

- Backup withholding tax documentation
- Income tax documentation

1. Default is Clearstream Banking S.A AFS Ref (new account number to be assigned).

# Vestima Service Application Form - Appendix IA

Services applicable only for Vestima Prime funds  
Please complete all sections of the form. The following clauses only apply for funds with Fund Processing Group = Vestima Prime. Please refer to the Published Fund List report on Clearstream website.

*This Appendix is mandatory only for One Vestima Service Applicants.*

## Special conditions

(please select one condition per event)

	Elective <sup>1</sup>	Yes	No
New issue eligibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benefit plan investor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject to ERISA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Political exposed person	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disclosure of client identity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Authorised signature(s)

Signature

Signature

Name

Name

Title

Title

1. If "Elective" is selected, Clearstream will contact you to obtain your instruction for each individual event.