

# Letter of Request to Clearstream Europe for Reclaim of Czech Withholding Tax

**Please mail the completed and signed certificate to:**

Clearstream Services Prague Branch  
Tax Services Prague  
Futurama Business Park  
Building B  
Sokolovska 662/136b  
18600 Prague 8  
Czech Republic

Clearstream Europe<sup>1</sup> account: \_\_\_\_\_ (the "Account")

Dear Sir/Madam,

We refer to the following interest / dividend payment on the following security:

Type of security: \_\_\_\_\_

Issuer of the security: \_\_\_\_\_

Security code (ISIN or Common Code): \_\_\_\_\_

Interest/dividend payment date: \_\_\_\_\_

Our Account with Clearstream Europe was credited with the above interest / dividend under deduction of the maximum standard rate of Czech withholding tax on the following quantity of securities beneficially owned by the following beneficial owner:

Name of beneficial owner: \_\_\_\_\_

Residence of beneficial owner (full address): \_\_\_\_\_

Quantity of securities: \_\_\_\_\_

Total interest / dividend amount received, net of withholding tax: \_\_\_\_\_

We hereby request that Clearstream Europe forward our application to the Czech Tax Authorities for a refund of CZK \_\_\_\_\_ of withholding tax, to which the beneficial owner is entitled by virtue of:

- the Double Taxation Treaty between \_\_\_\_\_ and the Czech Republic; or
- the Income Tax Act.

Please credit the refunded withholding tax to Clearstream Europe account reference \_\_\_\_\_ upon receipt from the Czech Tax Authorities.

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<sup>1</sup> Clearstream Europe refers to Clearstream Europe AG with registered office at Mergenthalerallee 61, 65760 Eschborn, Germany, and registered in Register B of the Amtsgericht Frankfurt am Main, Germany under number HRB 7500.

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**Request for Clearstream Europe credit advice:** *(please tick the box if appropriate):*

**D** We hereby request that Clearstream Europe issues a credit advice reflecting our entire holding on the Account and the tax withheld at the maximum rate for the above-mentioned income payment.

We hereby authorise and instruct Clearstream Europe to attach such credit advice to the above reclaim request, which will be forwarded to the Czech Tax Authorities.

We further acknowledge and agree that a fee will be charged by Clearstream Europe to our Account according to the stipulations of the appropriate Clearstream Fee Schedule.

With regards to the above, we hereby acknowledge and agree that:

- In case the withholding tax is refunded by the Czech Tax Authorities directly on the cash account of the beneficial owner, we undertake to inform Clearstream Europe immediately after the receipt of the funds by the beneficial owner. Additionally, we acknowledge that Clearstream Europe reserves the right to stop the service if we fail to comply with this undertaking in a repeating manner;
- The tax reclaim service offered by Clearstream Europe and by the agent for the Security may be subject to changes depending on the Czech Tax Authorities requirements;
- Neither Clearstream Europe nor the agent guarantee the acceptance of the reclaim or payment of the refund by the relevant Tax Authorities; and
- Clearstream Europe shall not at any time be held liable for any loss or damage caused by the tax reclaim procedure and shall be held harmless in respect of any liability arising from any action taken in relation to the tax reclaim procedure.

We assume full responsibility for the accuracy, completeness and validity of the information contained in this Letter of Request and will hold Clearstream Europe harmless for any claim or liability in relation to the content of this Letter of Request.

We hereby warrant on a continuing basis that each of the signatories hereto and with respect to all documents submitted from time to time in relation to the Security has full power and authority to sign on behalf of the client of Clearstream Europe mentioned below.

We understand and agree that signing this Letter of Request does not guarantee a tax refund.

This Letter of Request is governed and construed in accordance with the laws of the Grand Duchy of Luxembourg and the courts of Luxembourg shall have exclusive jurisdiction for all legal proceedings relating thereto.

Yours faithfully,

\_\_\_\_\_  
Authorised signature

\_\_\_\_\_  
Authorised signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Place

\_\_\_\_\_  
Date (DD/MM/YYYY)

We attach any other documentation as required by the Clearstream Europe procedure.