

## Letter of Request to Clearstream for Reclaim of Polish Withholding Tax

**Please mail the completed and signed certificate to:**

Clearstream Services Prague Branch  
Tax Services Prague  
Futurama Business Park  
Building B  
Sokolovska 662/136b  
18600 Prague 8  
Czech Republic

Clearstream<sup>1</sup> account: \_\_\_\_\_ (the "Account")

Dear Sir/Madam:

We refer to the following income/redemption payment on the following security:

Type of security (share/bond): \_\_\_\_\_  
Issuer of the security: \_\_\_\_\_  
Security code (ISIN or Common Code): \_\_\_\_\_  
Income/redemption payment date: \_\_\_\_\_

Our Account with Clearstream was credited with the above income/redemption payment under deduction of the maximum standard rate of Polish withholding tax on the following quantity of securities owned by the following beneficial owner:

Name of beneficial owner: \_\_\_\_\_  
Residence of beneficial owner (full address): \_\_\_\_\_  
Quantity of securities: \_\_\_\_\_  
Total income/redemption received, net of withholding tax: \_\_\_\_\_

We hereby request that Clearstream forward our application to the Polish Tax Authorities for a refund of PLN \_\_\_\_\_ of withholding tax, to which the beneficial owner is entitled by virtue of:

☐ the Double Taxation Treaty between \_\_\_\_\_ and Poland;  
OR  
☐ Polish domestic legislation.

Please credit the refunded withholding tax to Clearstream account reference \_\_\_\_\_ upon receipt from the Polish Tax Authorities.

<sup>1</sup> Clearstream refers to (i) Clearstream Banking S.A. registered office at 42, avenue John F. Kennedy, L-1855 Luxembourg and registered with the Luxembourg Trade and Companies Register under number B-9248 and (ii) Clearstream Europe AG (for Clearstream Europe AG clients using Creation accounts) with registered office at Mergenthalerallee 61, 65760 Eschborn, Germany, and registered in Register B of the Amtsgericht Frankfurt am Main, Germany under number HRB 7500.

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**Request for Clearstream credit advice:** *(please tick the box if appropriate):*

☐

We hereby request that Clearstream issues a credit advice reflecting our entire holding on the Account and the tax withheld at the maximum rate for the above-mentioned income payment.

We hereby authorise and instruct Clearstream to attach such credit advice to the above reclaim request, which will be forwarded to the Polish Tax Authorities.

We further acknowledge and agree that a fee will be charged by Clearstream to our Account according to the stipulations of the appropriate Clearstream Fee Schedule.

With regards to the above, we hereby acknowledge and agree that:

- In case the withholding tax is refunded by the Polish Tax Authorities directly on the cash account of the beneficial owner, we undertake to inform Clearstream immediately after the receipt of the funds by the beneficial owner. Additionally, we acknowledge that Clearstream reserves the right to stop the service if we fail to comply with this undertaking in a repeating manner;
- The tax reclaim service offered by Clearstream and by the agent for the Security may be subject to changes depending on the Polish Tax Authorities requirements;
- Neither Clearstream nor the agent guarantee the acceptance of the reclaim or payment of the refund by the relevant Tax Authorities; and
- Clearstream shall not at any time be held liable for any loss or damage caused by the tax reclaim procedure and shall be held harmless in respect of any liability arising from any action taken in relation to the tax reclaim procedure.

We assume full responsibility for the accuracy, completeness and validity of the information contained in this Letter of Request and will hold Clearstream harmless for any claim or liability in relation to the content of this Letter of Request.

We hereby warrant on a continuing basis that each of the signatories hereto and with respect to all documents submitted from time to time in relation to the Security has full power and authority to sign on behalf of the client of Clearstream mentioned below.

We understand and agree that signing this Letter of Request does not guarantee a tax refund.

This Letter of Request is governed and construed in accordance with the laws of the Grand Duchy of Luxembourg and the courts of Luxembourg shall have exclusive jurisdiction for all legal proceedings relating thereto.

Yours faithfully,

\_\_\_\_\_  
Authorised signature

\_\_\_\_\_  
Authorised signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Place

\_\_\_\_\_  
Date (DD/MM/YYYY)

We attach any other documentation as required by Clearstream.